



K.V. TILWANI EDUCATIONAL FOUNDATION 'S

ACADEMIC HEIGHTS PUBLIC SCHOOL

CHIKHALI, PUNE

Notice of the meeting of Parent -Teachers Association

No: AHPS/Meet/01/2021

Date :26/07/2021

To,

Member of Parent-Teacher Association

Sub. : Notice of the meeting of Parent-Teacher Association (PTA) .

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah.VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the meeting of Parent-Teachers Association is scheduled on the dt : 31/07/2021 at : 11.30 hrs. at Venue : Online

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Yours faithfully,

Secretary,

Parent-Teachers Association (PTA).

Academic Heights Public school

Agenda Of the meeting

- **Welcoming the PTA Members.**
- **To read and pass the minutes of the previous meeting.**
- **To read out the names of members who have volunteered to be
PTA members.**
- **Lucky draw for formation of EPTA.**
- **Welcoming the new members.**
- **Felicitating the elected EPTA members.**
- **Run a PPT of activities undertaken so far.**
- **Any other matter of with the permission of the chair**
- **Vote of thanks.**
- **End of the meeting**